

South Carolina Department of Agriculture

2018 Spring Plant and Flower Festivals

February 1, 2018

Dear Potential Festival Vendor,

Spring is just around the corner and the South Carolina Department of Agriculture is excited to welcome the season with our 2018 Spring Plant and Flower Festivals. These events would not be a success without our vendors. We thank you for your devotion and hard work in your industry and we look forward to a successful season of festivals.

In this packet, you will find applications for each of the festivals that you are eligible to participate in. Food vendors will not receive an application for the Midlands Plant & Flower Festival, as arrangements for food availability at this particular event have already been made. Please be sure to carefully review all contents of this packet including rules and regulations, deadlines, and individual applications.

Please complete an individual application for each festival you are interested in participating in and return to the specified address by the deadline noted on the application. **Please write separate checks for each individual festival.** All applications that are not accepted will be returned to you with your uncashed check or payment. Please submit your application and payment prior to the deadline. **For vendors who have not previously participated in one of our plant and flower festivals, please submit a picture of your set-up and display along with your application.** Application approval is subject to the discretion of the South Carolina Department of Agriculture. Vendors with industry related products will receive first priority at these events. Product exclusivity is not guaranteed amongst vendors.

Midlands Plant and Flower Festival, South Carolina State Farmers Market: Event dates are April 12-15, 2018. Set-up will take place on April 11 from 9 a.m. until 5 p.m. For more information, please contact Brad Boozer at (803) 737-4664 or bboozer@scda.sc.gov or Sonia Brazell at (803) 737-4614 or sbrazell@scda.sc.gov.

Pee Dee Plant and Flower Festival, Pee Dee State Farmers Market: Event dates are April 19-22, 2018. Set-up will take place on April 18 from 9 a.m. until 5 p.m. For more information, please contact Brittany Atkinson at (843) 665-5154 or batkinson@scda.sc.gov.

Piedmont Plant and Flower Festival, Greenville State Farmers Market: Event dates are May 3-6, 2018. Set-up will take place on May 2 from 10 a.m. until 6 p.m. For more information, please contact Ardonia Summerall at (864)244-4023 or asummerall@scda.sc.gov.

We are looking forward to an exciting season of festivals!

Fall Plant and Flower Festival dates will be announced at the spring shows!

South Carolina Department of Agriculture

Rules and Regulations for Festivals

1. Applications will **NOT** be accepted without payment.
2. All spaces will be assigned by festival personnel without vendors being guaranteed previous or requested locations.
3. Only items stated on application will be allowed for sale. Items sold must meet festival qualifications. All items must be confined to booth space purchased.
4. Vendors must remain in place for the entire festival. Do not arrive late or leave early.
5. Vendors are not allowed access to the festival area between the hours of 8:00 p.m. and 6:00 a.m.
6. Set-up or restocking is permitted before or after festival hours, **not during**.
7. Vendors may not assign or sublet spaces.
8. Booth must be clean at all times.
9. No smoking in booth spaces.
10. No pets.
11. Products must be top quality. Plant producers/growers must have plants free of pests and fungi. Producers/growers are held accountable to the standards set forth by Clemson University's Department of Plant Industry.
12. Vendors are responsible for applicable licensing and taxes.
13. Vendors are responsible for ensuring their exhibit, personnel, display, and materials from any damage or loss.
14. Vendors are responsible for the behavior of their employees. All individuals must adhere to the festival rules and regulations.
15. Firearms, explosives, offensive materials, illegal drugs, and alcoholic beverages are **not** permitted.
16. Vendors must park **all** vehicles and trailers in designated vendor parking area. Violators will be towed at the owner's expense and will risk being excluded from future festivals.
17. We will not accommodate overnight RV's or campers on market property.
18. Vendors must respect the property of the South Carolina Department of Agriculture along with the property of fellow vendors.
19. All complaints must be in writing and will be reviewed by the South Carolina Department of Agriculture. These forms are available at the information booth.
20. Vendors are cautioned that violations will result in sanctions imposed by festival personnel, these sanctions may include exhibitors being excluded from future events and actual removal from the festival.
21. Festival personnel reserve the right to make changes, amendments, and additions to these rules and regulations as it is considered necessary for the good of the event.



2018 Midlands Spring Plant & Flower Festival

Vendor Application

South Carolina State Farmers Market
3483 Charleston Highway, West Columbia, SC

April 12, 2018 – April 15, 2018

Thursday - Saturday: 8 a.m. - 6 p.m.

Sunday: 10 a.m. - 4 p.m.

(803) 737-4664

bboozzer@scda.sc.gov

sbrazell@scda.sc.gov



Booth fees for the four-day event are \$325.00 per space (NON-REFUNDABLE). **Payment must accompany a completed application. Please make checks payable to the SC Department of Agriculture and mail to the attention of Brad Boozer, 208-A Wholesale Lane, West Columbia, SC 29172. A \$50.00 late fee will be applied to applications postmarked after the March 1st, 2018 deadline.** Applications and checks will be returned once all available spaces are filled. **First time vendors must include a picture of booth set-up to be considered.** Spaces are approximately 12'x 24' each. Space assignments will be given at set-up on Wednesday, April 11, from 9 a.m. - 5 p.m. **All vendors must be off of the premises by 8 p.m. on the day of set-up.** Takedown is permitted after 4 p.m. on Sunday, April 15, and not before. Vendor responsibilities include but are not limited to: business licenses, insurance, taxes, and personal requirements including: hoses, chairs, duct tape, electrical cords, tables, signs, etc. **Pets are not allowed. Overnight RV's or campers cannot be accommodated on market property. SCDA is not responsible for lost or damaged products.**

Business Name _____

Address _____

City _____ State _____ ZIP _____

Contact Person _____ Phone _____

Email Address _____ Website _____

Requested Number of Spaces _____ Special Needs _____

Do you require water? (Yes/No) _____ Electricity? (Yes/No) (Cannot exceed 220v 20 amps) _____

Describe your product line: (be specific, sales are limited to what is listed) _____

Department of Plant Industry Registration number: _____ State _____
(required for everyone selling plants)

SCDA issued Registration Verification Certificate number: _____
(required for everyone selling packaged food)

Are you a member of Certified South Carolina: (circle one) Yes / No

I have received and read '*Rules and Regulations for Festivals*' and will abide by them.

Vendor Signature

Date



2018 Pee Dee Spring Plant and Flower Festival

Vendor Application

Pee Dee State Farmers Market
2513 West Lucas Street, Florence, SC, 29501

April 19, 2018– April 22, 2018

Thursday – Saturday: 8 a.m. - 6 p.m.

Sunday: 10 a.m. - 5 p.m.

(843) 665-5154

batkinson@scda.sc.gov



Booth fees for the four-day event are \$325.00 per space (NON-REFUNDABLE). Spaces are approximately 14'x 14' under the shed and 20'x 70' outside. Tables may be rented for a charge of \$10.00 each at the time of application. **Payment must accompany a completed application. Please make checks payable to the SC Department of Agriculture and mail to the Pee Dee State Farmers Market, 2513 W. Lucas Street, Florence, SC 29501. A \$50.00 late fee will be applied to applications postmarked after the February 23rd, 2018 deadline. First time vendors must include a picture of booth set-up to be considered.** Space assignments will be given at set-up on Wednesday, April 18th, between 9:00 a.m. and 5:00 p.m. Takedown is permitted after 5:00 p.m. on Sunday, April 22nd, and not before. Vendor responsibilities include but are not limited to: business licenses, insurance, taxes and personal requirements including hoses, chairs, duct tape, electrical cords, tables, signs, etc. **Pets are not allowed. Overnight RV's or campers cannot be accommodated on market property. SCDA is not responsible for lost or damaged products. Exclusivity is not guaranteed on any product.**

Business Name _____

Address _____

City _____ State _____ ZIP _____

Contact Person _____ Phone _____

Email Address _____ Website _____

Number of spaces: Inside: _____ Outside: _____ Table(s) (\$10.00) _____

Do you require water? _____ Electricity? _____ Size, if need exceeds 15 amps _____

* Food Vendors: Electrical Drop Cords cannot be less than 14 gauge.*

Special Needs _____

Describe your product line (be specific and sales are limited to what you describe) _____

Department of Plant Industry Registration number: _____ State _____

(required for everyone selling plants)

SCDA issued Registration Verification Certificate number: _____

(required for everyone selling packaged food)

Are you a member of Certified South Carolina: (circle one) Yes / No

I have received and read '*Rules and Regulations for Festivals*' and will abide by them.

Vendor Signature



2018 Piedmont Spring Plant & Flower Festival

Vendor Application

Greenville State Farmers Market
1354 Rutherford Road, Greenville, SC

May 3, 2018 – May 6, 2018

Thursday - Saturday: 8 a.m. - 6 p.m.

Sunday: 10 a.m. - 4 p.m.

(864) 244-4023

asummerall@scda.sc.gov



Booth fees for the four-day event are \$325.00 per space (NON-REFUNDABLE). **Payment must accompany a completed application. Please make checks payable to the SC Department of Agriculture and mail to the attention of Ardonia Summerall, 1354 Rutherford Road, Greenville, SC 29609. A \$50.00 late fee will be applied to applications postmarked after the March 1st, 2018 deadline.** Applications and checks will be returned once all available spaces are filled. **First time vendors must include a picture of booth set-up to be considered.** Spaces are approximately 10'x 20' inside and 20'x20' outside. Space assignments will be given at set-up on Wednesday, May 2nd, from 10:00 a.m. - 5:00 p.m. **All vendors must be off of the premises by 6 p.m. on the day of set-up.** Takedown is permitted after 4:00 p.m. on Sunday, May 6th, and not before. Vendor responsibilities include but are not limited to: business licenses, insurance, taxes, and personal requirements including; hoses, chairs, duct tape, electrical cords, tables, signs, etc. **Pets are not allowed. Overnight RV's or campers cannot be accommodated on market property. SCDA is not responsible for lost or damaged products.**

Business Name _____

Address _____

City _____ State _____ ZIP _____

Contact Person _____ Phone _____

Email Address _____ Website _____

Requested Number of Spaces _____ Inside/Outside Special Needs _____ Tables \$10 ea. _____
Extra

Do you require water? (Yes/No) _____ Electricity? (Yes/No) (Cannot exceed 220v 20 amps) _____

Describe your product line: (be specific, sales are limited to what is listed) _____

Department of Plant Industry Registration number: _____ State _____
(required for everyone selling plants)

SCDA issued Registration Verification Certificate number: _____
(required for everyone selling packaged food)

Are you a member of Certified South Carolina: (circle one) Yes / No

I have received and read 'Rules and Regulations for Festivals' and will abide by them.

Vendor Signature