

South Carolina Department of Agriculture

Spring Plant and Flower Festivals

Dear Potential Festival Vendor,

With the holidays behind us, the spring season is just around the corner and the South Carolina Department of Agriculture is excited to welcome the season with our 2015 Spring Plant and Flower Festivals. These events would not be a success without our vendors. We thank you for your devotion and hard work in your industry and we look forward to a successful season of festivals.

In this packet, you will find applications for each of the festivals that you are eligible to participate in. Food vendors will not receive an application for the Midlands Plant & Flower Festival, as arrangements for food availability at this particular event have already been made. Please be sure to carefully review all contents of this packet including rules and regulations, deadlines, and individual applications.

Please complete an individual application for each festival you are interested in participating in and return to the specified address. **Please write separate checks for each individual festival.** All applications that are not accepted will be returned to you with your uncashed check or payment. Please submit your application and payment prior to the deadlines. **For vendors who have not previously participated in one of our plant and flower festivals, please submit a picture of your set-up and display along with your application.** Application approval is subject to the discretion of the South Carolina Department of Agriculture. Vendors with industry related products will receive first priority at these events.

Pee Dee Plant and Flower Festival, Pee Dee State Farmers Market: Event dates are April 9th through April 12th, 2015. Set-up will be on April 8th, 2015 from 9:00 a.m. until 5:00 p.m. For more information, please contact Brittany Atkinson at 843.665.5154 or batkinson@scda.sc.gov.

Midlands Plant and Flower Festival, South Carolina State Farmers Market: Event dates are April 16th, 2015 through April 19th, 2015. Set-up will be on April 15th from 9:00 a.m. until 5:00 p.m. For more information, please contact me, Laura Lester, at 803.331.9504 or llester@scda.sc.gov.

Piedmont Plant and Flower Festival, Greenville State Farmers Market: Event dates are April 30th, 2015 through May 3rd, 2015. Set-up will be on April 29th, 2015 from 10:00 a.m. until 6:00 p.m. For more information, please contact Ardona Summerall at 864.244.4023 or asummerall@scda.sc.gov.

We are looking forward to an exciting season of festivals!

Save the dates for our Fall 2015 Festivals!

Fall Midlands Plant and Flower Festival: September 18th – September 20th

AutumnFest at the Market: September 25th and September 26th

Fall Pee Dee Plant and Flower Festival: October 2nd – October 4th

Sincerely,
Laura Lester
Plant & Flower Festival Coordinator

South Carolina Department of Agriculture

Rules and Regulations for Festivals

1. Applications will **NOT** be accepted without payment.
2. All spaces will be assigned by festival personnel without vendors being guaranteed previous or requested locations.
3. Only items stated on application will be allowed for sale and all items must be confined to booth space purchased.
4. Vendors must remain in place for the entire festival. Do not arrive late or leave early.
5. Vendors are not allowed access to the festival area between the hours of 8:00 p.m. and 6:00 a.m.
6. Set-up or restocking is permitted before or after festival hours, **not during**.
7. Vendors may not assign or sublet spaces.
8. Booth must be clean at all times.
9. No smoking in booth spaces.
10. No pets.
11. Products must be top quality. Plant producers must have plants free of pests and fungi and are held accountable to Clemson inspectors from the Plant Industry Division.
12. Vendors are responsible for applicable licensing and taxes.
13. Vendors are responsible for insuring their exhibit, personnel, display and materials from any damage or loss.
14. Vendors are responsible for the behavior of their employees. All individuals must adhere to the festival rules and regulations.
15. Firearms, explosives, offensive materials, illegal drugs, and alcoholic beverages are **not** permitted.
16. Vendors must park **all** vehicles and trailers in designated vendor parking spots. Violators will be towed at the owner's expense and will risk being excluded from future festivals.
17. We will not accommodate overnight RV's or campers on market property.
18. All complaints must be in writing and will be reviewed by the South Carolina Department of Agriculture. These forms are available at the information booth.
19. Vendors are cautioned that violations will result in sanctions imposed by festival personnel, these sanctions may include exhibitor being excluded from future events and actual removal from the festival.
20. Festival personnel reserve the right to make changes, amendments, and additions to these rules and regulations as it is considered necessary for the good of the event.

**2015 Piedmont Spring Plant and Flower Festival
Vendor Application**

Greenville State Farmers Market
1354 Rutherford Road, Greenville, South Carolina 29609

April 30th, 2015 – May 3rd, 2015

Thursday – Saturday: 8:00 a.m. until 6:00 p.m.

Sunday: 10:00 a.m. – 4:00 p.m.

Phone: 864-244-4023 Fax: 864-244-4024
gmarket@scda.sc.gov

Booth fees for the **four-day** event are \$275.00 per space (NON-REFUNDABLE). Spaces are approximately 10'x 20' inside and 20'x 20' outside. **Payment must accompany a completed application prior to space assignment. Please make checks payable to the SC Department of Agriculture and mail to Greenville State Farmers Market, 1354 Rutherford Road, Greenville, SC 29609. A \$50 late fee will be applied to applications postmarked after February 23rd, 2015 deadline.** Applications and checks will be returned once all available spaces are filled. Space assignment will be given at set-up on Wednesday, April 29th, beginning at 10:00 a.m. and ending promptly at 6:00 p.m. (site will be secured by 6:00 p.m.) Set-up must be complete and vendor vehicles must be removed from the site before 8:00 a.m. on Thursday, April 30th. Takedown is permitted after 4:00 p.m. on Sunday, May 3rd, 2015, and not before. Vendor responsibilities include but are not limited to: business licenses, insurance, taxes and personal requirements such as chairs, tape, electrical cords, tables, signs, etc. **Pets are not allowed. Overnight RV's or campers cannot be accommodated on market property. SCDA is not responsible for lost or damaged products.**

Business Name _____

Address _____

City _____ State _____ ZIP _____

Contact Person _____ Phone _____

Email _____ Website _____

Number of spaces (Limit Two) Inside: _____ Outside: _____ Table (\$10.00) _____ (Limit One)

Do you require water? _____ Electricity? _____ Size, if need exceeds 15 amps _____

Describe your product line (sales are limited to what you describe) _____

Department of Plant Industry Registration number: _____ State _____
(required for everyone selling plants)

SCDA issued Registration Verification Certificate number: _____
(required for everyone selling packaged food)

Are you a member of Certified South Carolina: (circle one) Yes / No

I have received and read '*Rules and Regulations for Festivals*' and will abide by them.

Vendor Signature

Date