



South Carolina  
**DEPARTMENT OF AGRICULTURE**  
**FRUIT AND VEGETABLE INSPECTION DEPARTMENT**  
 117 Ballard Court, West Columbia, SC 29172

Hugh E. Weathers, Commissioner

## GAP AUDIT REIMBURSEMENT COST SHARE PROGRAM

The South Carolina Department of Agriculture Fruit and Vegetable Inspection Department (SCDA F&V) has launched a NEW Good Agricultural Practices (GAP) Audit Cost Share Program. Please read the following information carefully.

Through funding from the USDA AMS Specialty Crop Block Grant Program, South Carolina growers can get reimbursed for SCDA inspection costs and additional USDA fees up to \$750 for the cost of a first time audit and \$300 for each additional annual audit. To participate, applicants must grow specialty crops (defined by USDA as fruits, vegetables, tree nuts, dried fruits, horticulture, and nursery crops including floriculture). Only successful audits resulting in certification are eligible for reimbursement.

Following an audit conducted by SCDA F&V staff, the grower will be billed for the full cost of the audit and must pay SCDA F&V the entire amount billed and receive a paid receipt from SCDA F&V to apply.

Applicants are expected to submit a complete application package to the SCDA Grants Administrator that includes: 1) application with SC Vendor number, questionnaire, and agreement to provide follow up information regarding the impact of GAP certification; 2) copies of paid receipts from SCDA and USDA. Payment can be expected 2-4 weeks following receipt of an accurately submitted application package.

Name \_\_\_\_\_

Farm Name \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

SCEIS Vendor Number \_\_\_\_\_

*NOTE: Each company requesting reimbursement must obtain a State of SC Vendor Number. This process is free, and can be completed at [procurement.sc.gov/PS/vendor/PS-vendor-registration.phtm](http://procurement.sc.gov/PS/vendor/PS-vendor-registration.phtm). This step is in lieu of submitting private information, including W9 forms, to the SC Department of Agriculture.*

Reimbursement Amount Requested     First Time Audit \_\_\_\_\_     Repeat Audit \_\_\_\_\_

*First time audit not to exceed \$750; repeat audit not to exceed \$300. Please include copies of SCDA Fruit and Vegetable Inspections paid receipt and USDA proof of payment if applicable. Your application will be considered incomplete without them.*

### SCDA GRANTS ADMINISTRATION USE ONLY

Approved      Amount to Pay \_\_\_\_\_  
 Not Approved    Authorized By \_\_\_\_\_      Date \_\_\_\_\_

List Specialty Crops \_\_\_\_\_

I agree to provide additional follow up information when requested by SCDA. \_\_\_\_\_  
Initial

In what ways does our auditing service benefit your operations Food Safety Goals?

**First time auditees:** What encouraged your decision to participate in the USDA Audit Program?

**Returning participants:** How has the USDA Audit Program changed your operations equity?

What benefits did you see from participating in the grant cost share reimbursement?

What other types of grants do you think your operation can benefit from?

Through my signature below, I acknowledge that I have read and agree to the terms during the application process and throughout my participation in the GAP Reimbursement Cost Share Program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**COMPLETE AND RETURN TO**  
SCDA Grants Administrator • Attn: Betsy Dorton  
PO Box 11280 • Columbia, SC 29211  
bdorton@scda.sc.gov