



South Carolina
DEPARTMENT OF AGRICULTURE

Hugh E. Weathers, Commissioner

SPECIALTY CROP BLOCK GRANT PROGRAM QUARTERLY MEMO

Report Period _____
September 30, 2021 – December 29, 2021 (or most recent quarter)

Submission Date _____
Today's date

Sub-Recipient Contact _____
Your name/phone number/email address

Organization _____
Your organization

Project Title _____
As written in your approved plan

Grant Number _____
Your GRANT #

Total Awarded Budget _____

Please include an answer for every section (a sentence or two is great).

MAJOR ACTIVITIES COMPLETED

If nothing has been completed yet, please state that and why.

UNEXPECTED DELAYS

If none, please state that.

NEXT STEPS

What will you be doing over the next 3-6 months?

FINANCIAL SUMMARY – To date, grant funds expended include the following:

Please be as specific as possible, but if unsure, at least give a general idea.

Additional Notes

Anything noteworthy not included above. (Not required)

RETURN COMPLETED FORM TO:

SCDA Grants Administration
Attn: Brittany Jeffcoat
PO Box 11280, Columbia, SC 29211
bjeffcoat@scda.sc.gov

*Save this form to your
computer first before filling out
and submitting. Do not submit
from an internet browser.*