

South Carolina Department of Agriculture
Community Grant Program

Guidelines and Application Packet



South Carolina Department of Agriculture
The Honorable Hugh E. Weathers, Commissioner

1200 Senate Street
Wade Hampton Building, Fifth Floor
Columbia, SC 29201-3734

803-734-2210 (phone)

803-734-2191 (fax)

www.agriculture.sc.gov

The South Carolina Department of Agriculture (SCDA) is an equal opportunity employer and through its programs does not discriminate against anyone based on color, race, national origin or disability. All participants in the SCDA Community Grant Program will comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the American Disabilities Act of 1990.

INTRODUCTION

PROGRAM SUMMARY

The mission of this program is to support community organizations and businesses working to increase the economic development opportunities of rural South Carolina, or the consumption of fresh, locally grown or produced foods in South Carolina. The program will support projects that increase consumption of nutritious foods through the incorporation of community garden(s), mobile market distribution activities, outreach/educational efforts and jobs/capital investment throughout the state.

The SCDA Community Grant Program (CGP) is a grant program for eligible organizations and businesses, which provide community building opportunities within South Carolina. The actual grant awards are made on a project by project basis.

ELIGIBILITY

Any organization or business which has been actively involved in the fostering and improvement of its citizens' wellbeing may be eligible. SCDA will review each applicant to determine the grant need. To facilitate this review, organization by-laws, tax information, meeting minutes, membership lists, and recent community activities may be requested of the applicant.

GENERAL ADMINISTRATION

APPLICATION PROCESS

An application for SCDA CGP funds must be complete to be approved. A complete application consists of the following:

1. Project Application
2. Applying organization's W-9 or other official document showing EIN #
3. Statement of Non-Discrimination
4. Proposed deliverables

ENVIRONMENTAL IMPACT

It is the responsibility of the project manager to assure that any development, renovations, or improvements are environmentally sound and that the sole responsibility for corrective action is with the project organization or sponsor.

PROJECT APPLICATION
SOUTH CAROLINA DEPARTMENT OF AGRICULTURE
COMMUNITY GRANT PROGRAM

Applicant Information

Requesting Business: Friends of the Agricultural Museum

Contact Name: Les McCall

Address:
120 History Lane, Pendleton SC 29670

Phone: 864-247-5709

Fax:

Email: Les@lakehartwellcountry.com

Business Structure: 501(c)3

Project Information

Project Title: Friends of the Agricultural Museum Earmark
Funding

Location of Project: Bart Garrison Agricultural Museum of South Carolina

Amount of Funds Requested: \$100,000

Description of project for which funding is requested:

The \$100,000 earmark funding is requested to facilitate the growth and sustainability of the Bart Garrison Agricultural Museum of South Carolina. Now in its 9th year, this museum seeks to educate children and adults in the agricultural processes of history and the future of agriculture. We see thousands of school age children each year, and our mission is to introduce those children to agricultural, even if just in a small way, with the goal of making an indelible impact on their perception of how food is grown and makes its way to their table. There is a dearth of understanding of agricultural processes in the state and nation, and BGAMSC strives to do our part in better educating current and future generations

Proposed plan with detailed Goals and Objectives and proposed performance measures:

This funding would go towards the most crucial needs of BGAMSC at this time. The Future of Agriculture exhibit is in the planning phase, but needs funding to create a space that truly showcases the incredible leaps forward in agriculture that South Carolina farms are experiencing, or in many cases such as Clemson University research, have created for the nation and world.

This exhibit will showcase new farming technology as it comes to market, and therefore will be a fluid and changing exhibit as new technologies arise.

Funding is also needed for Community Outreach and Programming, where the Museum strives to be as relevant a force in the area as possible, through dynamic educational programming. These funds would support initiatives that help teach crucial skills, such as canning and home gardening, to those in need of training. In addition, all of our preserved structures, all of which are culturally and historically important, need ongoing maintenance and care.

Also in need of that same ongoing maintenance and care are our Collections, which house some of the most important agricultural archives in the Upstate and State. These range from photography collections to poultry artifacts, dairy, beef and hog production artifacts, and even historically important artifacts not found on the farm, like a Red Shirt flag from Reconstruction era (representing agrarian politics in the state) or documents from early Pendleton Farmer’s Society meetings, out of which sprang the idea for Clemson Agricultural College. To keep all these things housed and presentable to the public, we request these funds to create engaging exhibits, run important outreach programs, and preserve our artifacts and structures

How will this project benefit the South Carolina Department of Agriculture, SC producers and other agriculture organizations in SC:

In addition to the educational need for K-12 children, the Museum has a unique appeal to all ages with programming for adults ranging from Canning and Preserving to Animal Care and Upkeep. Our programming geared towards adults has always been a successful and crucial part of our outreach, as many have lost home and farm skills that support the family’s health and economy. As such, BGAMSC often stands alone is working to keep these valuable skill and knowledge sets alive and well in the community for new generations to learn and prosper.

Is this project a cooperative effort with or collaboration between more than 1 organization:

NO

Will this project create access to fresh fruits and vegetables, and provide an improved local economy:

Yes, through agricultural education. Thousands have passed through our doors and learned, at the very least, where and how their food is produced. An increased appreciation for the producer and certainly a learned agricultural skill improves our economy through increased awareness of local goods and produce.

Please provide additional comments (if any) which support the impact of this project to the local community:



State of South Carolina
Office of the Secretary of State
The Honorable Mark Hammond

10/27/2022

Friends of the Agricultural Museum
Les McCall
120 HISTORY LN
PENDLETON, SC29670-8700

RE: Registration Confirmation

Charity Public ID: P62658

Dear Les McCall :

This letter confirms that the Secretary of State's Office has received and accepted your Registration, therefore, your charitable organization is in compliance with the registration requirement of the "South Carolina Solicitation of Charitable Funds Act." The registration of your charitable organization will expire on 11/15/2023.

If any of the information on your Registration form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization.

If you have not yet filed your annual financial report or an extension for the annual financial report, the annual financial report is still due 4½ months after the close of your fiscal year.

- Annual financial reports must either be submitted on the Internal Revenue Service Form 990 or 990-EZ or the Secretary of State's Annual Financial Report Form.
- If you wish to extend the filing of that form with us, please submit a written request by email or fax to our office using the contact information below. Failure to submit the annual financial report may result in an administrative fine of up to \$2,000.00.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office using the contact information below.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Wickersham", with a long horizontal line extending to the right.

Kimberly S. Wickersham
Director, Division of Public Charities



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	Friends of the Agricultural Museum
Address	120 History Lane
City/State/Zip	Pendleton, SC 29670
Website	www.bgamsc.org
Tax ID#	853656714
Entity Type	Nonprofit Organization

Organization Contact Information	
Contact Name	Les McCall
Position/Title	Executive Director
Telephone	864-646-3782
Email	les@lakehartwellcountry.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
The Future of Agriculture Exhibit	\$20,000.00	Space that showcases ag development, tech, and research in SC
Community Outreach, Programming, Collections Preservation	\$10,000.00	Preserving some of the most important and delicate ag collections we hold
Vehicle	\$40,000.00	Vehicle needed for transporting our setups to festivals and hauling/work at museum
Agricultural Building Preservation	\$30,000.00	Protecting our 6 preserved agricultural structures at the museum site
Grand Total	\$100,000.00	

Please explain how these funds will be used to provide a public benefit:

The above budget represents the most crucial needs of BGAMSC at this time. The Future of Agriculture Exhibit is in the planning phase, but needs funding to create a space that truly showcases the incredible leaps forward in agriculture that South Carolina farms are experiencing, or in many cases such as Clemson University research, have created for the nation and world. This exhibit will showcase new farming technology as it comes to market, and therefore will be a fluid and changing exhibit as new technologies arise. Funding is also needed for Community Outreach, Programming and Collections preservation. The Museum strives to be as relevant a force in the area as possible, through dynamic educational programming. The funds would support initiatives that help teach crucial skills, such as canning and home gardening, to those in need of training. In addition, all of our preserved structures, all of which are culturally and historically important, need ongoing maintenance and care. Also in need of the same ongoing maintenance and care are our collections, which house some of the most important agricultural archives in the Upstate and State. These range from photography collections to poultry artifacts, dairy, beef and hog production artifacts, and even historically important artifacts not found on the farm, like a Red Shirt flag from Reconstruction era (representing agrarian politics in the state) or documents from early Pendleton Farmer's Society meetings, out of which sprang the idea for Clemson Agricultural College. Lastly, the Museum desperately needs a vehicle (pickup truck) to haul exhibit pieces to and from the museum, to haul our festival setup to public events (Our full scale milking cow, corn shellers, tractors, etc.) and help upkeep the grounds. To keep all these things housed and presentable to the public, this funding will be used to create engaging exhibits, run important outreach programs, keep up the grounds and haul our presentations to public events, and preserve our artifacts and structures.

Organization Certifications

1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected

to discrimination under any program or activity for which this organization is responsible.

- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.



Organization Signature

Executive Director

Title

Les McCall

Printed Name

10/27/22

Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date

Printed Name

2022-2023 Friends of the Agricultural Museum Budget Final

INCOME

1401	State Funds	
	1403 State Appropriations-Non Recurring	\$ 100,000.00
1410	Local Funds- LHC Funding	\$ 5,500.00

TOTAL INCOME \$ 105,500.00

EXPENSE

3680	Museum Expense	
	3681 Programming, Community Outreach	\$ 10,500.00
	3682 Collections Preservation	\$ 5,000.00
	3683 Future of Agriculture Exhibit	\$ 20,000.00
	3684 Vehicle	\$ 40,000.00
	3685 Agricultural Building Preservation	\$ 30,000.00

TOTAL EXPENSE \$ 105,500.00

NET INCOME \$ -

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	Exempt payee code (if any) _____
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	Exemption from FATCA reporting code (if any) _____
	<input type="checkbox"/> Other (see instructions) ▶ _____	(Applies to accounts maintained outside the U.S.)
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
-					-				
or									
Employer identification number									
-					-				

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 5/25/2022
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.