

South Carolina Department of Agriculture
Community Grant Program

Guidelines and Application Packet



South Carolina Department of Agriculture
The Honorable Hugh E. Weathers, Commissioner

1200 Senate Street
Wade Hampton Building, Fifth Floor
Columbia, SC 29201-3734

803-734-2210 (phone)

803-734-2191 (fax)

www.agriculture.sc.gov

The South Carolina Department of Agriculture (SCDA) is an equal opportunity employer and through its programs does not discriminate against anyone based on color, race, national origin or disability. All participants in the SCDA Community Grant Program will comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the American Disabilities Act of 1990.

INTRODUCTION

PROGRAM SUMMARY

The mission of this program is to support community organizations and businesses working to increase the economic development opportunities of rural South Carolina, or the consumption of fresh, locally grown or produced foods in South Carolina. The program will support projects that increase consumption of nutritious foods through the incorporation of community garden(s), mobile market distribution activities, outreach/educational efforts and jobs/capital investment throughout the state.

The SCDA Community Grant Program (CGP) is a grant program for eligible organizations and businesses, which provide community building opportunities within South Carolina. The actual grant awards are made on a project by project basis.

ELIGIBILITY

Any organization or business which has been actively involved in the fostering and improvement of its citizens' wellbeing may be eligible. SCDA will review each applicant to determine the grant need. To facilitate this review, organization by-laws, tax information, meeting minutes, membership lists, and recent community activities may be requested of the applicant.

GENERAL ADMINISTRATION

APPLICATION PROCESS

An application for SCDA CGP funds must be complete to be approved. A complete application consists of the following:

1. Project Application
2. Applying organization's W-9 or other official document showing EIN #
3. Statement of Non-Discrimination
4. Proposed deliverables

ENVIRONMENTAL IMPACT

It is the responsibility of the project manager to assure that any development, renovations, or improvements are environmentally sound and that the sole responsibility for corrective action is with the project organization or sponsor.

PROJECT APPLICATION
SOUTH CAROLINA DEPARTMENT OF AGRICULTURE
COMMUNITY GRANT PROGRAM

Applicant Information

Requesting Business: Mill Village Ministries

Contact Name: Dan Weidenbenner

Address: 1186 Pendleton St,
Greenville, SC 29611

Phone: 864.351.8865

Fax:

Email: dan@millcommunity.org

Business Structure: non-profit 501c3

Project Information

Project Title: Mill Village Mixed Use Campus

Location of Project: 1186 Pendleton St, Greenville, SC 29611

Amount of Funds Requested: 600,000

Description of project for which funding is requested:

Mill Village Ministries (MVM) began 10 years ago as a grassroots outreach organization. Since, it has grown into a vibrant and holistic community development coalition inspiring multi-generational change. MVM's four social enterprises (Mill Village Farms, Village Engage, Village Wrench, and Village Launch) have been housed in different locations across Greenville; the time has come to unite them under one roof at an anchor mixed-use campus in the West Greenville community located at 1186 Pendleton Street. The funds from this request will help purchase and redevelop a permanent hub for all of Mill Village Ministries' social enterprises.

Proposed plan with detailed Goals and Objectives and proposed performance measures:

This project will create a campus for Mill Village Ministries to significantly expand successful programs to grow minority businesses and create economic mobility for low-wealth families for generations. Specifically, this project will create a center for youth (ages 14-18) employment & workforce development training, healthy food distribution hub, a bicycle workshop, and a minority & women entrepreneurship training center.

By 2030 this new project will deliver over 230,000 fresh food boxes to low-income families across Greenville County equating to over 3.5M pounds of fresh produce.

This new project plans to be a distribution facility and deliver over 230,000 Mill Village Farms' Foodshare Greenville produce boxes to low-income families in Greenville County by 2030. This will equate to over 3.5M pounds of fresh produce being delivered to families. This project will increase the number of South Carolina growers who are interested in supplying produce for Mill Village Farms' Foodshare Greenville boxes to the local community. Through this project, we plan to increase the number of SC farms we work with to an additional 15 farmers. It will also maintain our goal of two South Carolina-grown items in all Mill Village Farms' Foodshare Greenville produce boxes every other week, year-round, amounting to roughly 60,000+ pounds annually of SC Grown produce.

How will this project benefit the South Carolina Department of Agriculture, SC producers and other agriculture organizations in SC:

This new project plans to be a distribution facility and deliver over 230,000 Mill Village Farms' Foodshare Greenville produce boxes to low-income families in Greenville County by 2030. This will equate to over 3.5M pounds of fresh produce being delivered to families. This project will increase the number of South Carolina growers who are interested in supplying produce for Mill Village Farms' Foodshare Greenville boxes to the local community. Through this project, we plan to increase the number of SC farms we work with to an additional 15 farmers. It will also maintain our goal of two South Carolina-grown items in all Mill Village Farms' Foodshare Greenville produce boxes every other week, year-round, amounting to roughly 60,000+ pounds annually of SC Grown produce.

Is this project a cooperative effort with or collaboration between more than 1 organization:

No

Will this project create access to fresh fruits and vegetables, and provide an improved local economy:

Yes

Please provide additional comments (if any) which support the impact of this project to the local community:

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		Purpose
Amount	State Agency Providing the Contribution	
\$600,000.00		This project will create a campus for Mill Village Ministries to significantly expand successful programs to grow minority businesses and create economic mobility for low-wealth families for generations. Specifically, this project will create a center for youth (ages 14-18) employment & workforce development training, healthy food distribution hub, a bicycle workshop, and a minority & women entrepreneurship training center.

Organization Information	
Entity Name	Mill Village Ministries
Address	1166 Pendleton St
City/State/Zip	Greenville, SC 29611
Website	www.MillVillage.org
Tax ID#	90-0854058
Entity Type	Nonprofit Organization

Organization Contact Information	
Contact Name	Dan Weidenbenner (864)
Position/Title	Executive Director
Telephone	351-8865
Email	Dan@millcommunity.org

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Property Acquisition	\$600,000.00	Purchasing current building plus house on adjoining lot next door
Grand Total	\$600,000.00	

Please explain how these funds will be used to provide a public benefit:

Greenville County has experienced exponential growth over the past ten years. However, that growth has not been equally enjoyed. On the contrary, this growth has displaced many low-income populations. In general, 15% of Greenvilleans are experiencing poverty; in West Greenville specifically, where this project is located, 26% live in poverty (ACS, 2018). In a staggering statistic, Greenville ranks as the 24th worst county in the US (of 2,478 counties) for upward economic mobility (NSEM, 2018). Meanwhile, healthy food insecurity unequally impacts minority populations. Neighborhood factors, such as limited transportation and access to healthy food, create major challenges for families wanting to make any lifestyle changes. In Greenville, the rate of food insecurity is even higher than the national rate (18%) and half of Greenville children qualify for free or reduced school meals. A United Way of Greenville County & Furman University Study also shows that 43% of households in West Greenville do not have a vehicle, compared to 6% regionally. Without reliable transportation, many community members are at the mercy of our inadequate public transportation system and are limited to opportunities within a short distance, inhibiting job opportunities and further exacerbating economic disparities between wealthy and low-income pockets of Greenville County. Meanwhile, women-owned businesses are growing twice as fast on average as all businesses across the country. Within that staggering statistic, women of color accounted for 89% of all new businesses opened every day over the year in 2019 (American Express, 2019 State of Women-Owned Businesses Report). However, women of color, particularly Black women, are furthest from the critical resources needed to succeed to build wealth and create economic development in our communities. Mill Village Ministries recognizes the issues facing our community are complex and require a holistic, multi-pronged approach and solutions. Thus, we work in different avenues through our four social enterprises (MillVillage Farms, Village Engage, Village Launch & Village Wrench) to deliver programs that meet the unique needs of our community. Mill Village Farms is an urban farm and a healthy food distributor that offers workforce training and employment to youth while providing access to affordable healthy produce for all in Greenville county. We have successfully trained and employed over 500 youth in the community and have delivered over one million pounds of affordable fresh fruits and vegetables at accessible locations across Greenville County since 2018. Village Engage is a community organization that provides educational opportunities, dialogue, and direct action for members of the faith community to tackle systemic issues facing Greenville. Village Launch is an Entrepreneur Support Organization that provides educational services, mentorship, and market access for minority and women-owned start-ups. We have trained over 250 minority and women-owned businesses in our community and currently have a waiting list of over 80 entrepreneurs trying to participate in our 11-week business incubator program. Finally, Village Wrench is a bicycle shop that provides accessible sales and service, youth employment, and community education for all current and future bike riders. This funding would provide the remaining capital necessary to unite each of these enterprises under one roof to multiply impact and streamline operations. The total project cost is \$3.5M and we have already raised \$2.9M in the local community. We are requesting \$600,000 from SC Budget Appropriations to complete this project.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature
 Dan Weidenbenner
 Printed Name

Executive Director _____

Date 10/20/23

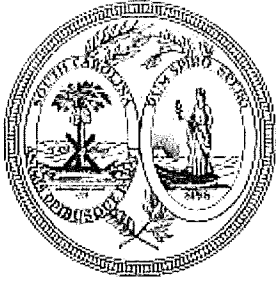
Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency certifies that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature _____

Date _____

Printed Name _____



State of South Carolina
Office of the Secretary of State
The Honorable Mark Hammond

5/13/2023

Mill Village Ministries
Dominique McKnight
1186 PENDLETON ST
GREENVILLE, SC29611-4830

RE: Registration Confirmation

Charity Public ID: P34447

Dear Dominique McKnight :

This letter confirms that the Secretary of State's Office has received and accepted your Registration, therefore, your charitable organization is in compliance with the registration requirement of the "South Carolina Solicitation of Charitable Funds Act." The registration of your charitable organization will expire on 5/15/2024.

If any of the information on your Registration form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization.

If you have not yet filed your annual financial report or an extension for the annual financial report, the annual financial report is still due 4½ months after the close of your fiscal year.

- Annual financial reports must either be submitted on the Internal Revenue Service Form 990 or 990-EZ or the Secretary of State's Annual Financial Report Form.
- If you wish to extend the filing of that form with us, please submit a written request by email or fax to our office using the contact information below. Failure to submit the annual financial report may result in an administrative fine of up to \$2,000.00.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office using the contact information below.

Sincerely,

Kimberly S. Wickersham
Director, Division of Public Charities

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Mill Village Ministries		
	2 Business name/disregarded entity name, if different from above Mill Community Ministries		
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ 501c3		
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>		
	5 Address (number, street, and apt. or suite no.) See instructions. 1186 Pendleton St		Requester's name and address (optional)
	6 City, state, and ZIP code Greenville, SC 29611		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
or										
Employer identification number										
9	0		-	0	8	5	4	0	5	8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 1/18/2023
------------------	----------------------------	------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Mill Village Ministries Annual Operating Budget 2023

Revenue	2023
4100 Grants	\$523,200.00
4200 Donations	\$649,800.00
4300 Fundraisers/Events - Income	\$415,520.00
4400 FoodShare Income	\$350,000.00
4500 Bike Shop - Income	\$95,000.00
4600 Village Launch	\$13,000.00
4700 Farm Produce Sales	\$4,000.00
4900 Other Income	\$6,629.00
Carry Over Cash	80,000
Total Revenue	\$2,137,149.00
Expenses	2023
6100 Overhead Expenses	\$86,575.00
6200 Taxes, Licenses, Etc	\$2,200.00
6300 Insurance	\$44,135.00
6400 Utilities	\$6,286.00
6600 HR Expenses	\$1,157,619.00
6700 Contractors	\$75,800.00
6800 Professional Development	\$22,084.00
6901 Donor Expenses	\$26,000.00
7000 Events	\$140,000.00
7100 Marketing	\$38,000.00
7200 Operations	\$160,000.00
8000 Enterprise Expenses	
8100 MVF Expenses	\$12,750.00
8200 MVF- FoodShare Expenses	\$250,000.00
8300 Village Wrench Expenses	\$40,700.00
8400 Village Launch Expenses	\$65,000.00
8500 Village Engage Expense	\$10,000.00
Total Expenses	\$2,137,149.00