

South Carolina Department of Agriculture  
Community Grant Program

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Guidelines and Application Packet



**South Carolina Department of Agriculture**  
The Honorable Hugh E. Weathers, Commissioner

1200 Senate Street  
Wade Hampton Building, Fifth Floor  
Columbia, SC 29201-3734

803-734-2210 (phone)

803-734-2191 (fax)

[www.agriculture.sc.gov](http://www.agriculture.sc.gov)

The South Carolina Department of Agriculture (SCDA) is an equal opportunity employer and through its programs does not discriminate against anyone based on color, race, national origin or disability. All participants in the SCDA Community Grant Program will comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the American Disabilities Act of 1990.

## **INTRODUCTION**

### **PROGRAM SUMMARY**

The mission of this program is to support community organizations and businesses working to increase the economic development opportunities of rural South Carolina, or the consumption of fresh, locally grown or produced foods in South Carolina. The program will support projects that increase consumption of nutritious foods through the incorporation of community garden(s), mobile market distribution activities, outreach/educational efforts and jobs/capital investment throughout the state.

The SCDA Community Grant Program (CGP) is a grant program for eligible organizations and businesses, which provide community building opportunities within South Carolina. The actual grant awards are made on a project by project basis.

### **ELIGIBILITY**

Any organization or business which has been actively involved in the fostering and improvement of its citizens' wellbeing may be eligible. SCDA will review each applicant to determine the grant need. To facilitate this review, organization by-laws, tax information, meeting minutes, membership lists, and recent community activities may be requested of the applicant.

## **GENERAL ADMINISTRATION**

### **APPLICATION PROCESS**

An application for SCDA CGP funds must be complete to be approved. A complete application consists of the following:

1. Project Application
2. Applying organization's W-9 or other official document showing EIN #
3. Statement of Non-Discrimination
4. Proposed deliverables

### **ENVIRONMENTAL IMPACT**

It is the responsibility of the project manager to assure that any development, renovations, or improvements are environmentally sound and that the sole responsibility for corrective action is with the project organization or sponsor.

**PROJECT APPLICATION**  
**SOUTH CAROLINA DEPARTMENT OF AGRICULTURE**  
**COMMUNITY GRANT PROGRAM**

**Applicant Information**

Requesting Business: FOOTHILLS AGRICULTURAL RESOURCE AND MARKETING CENTER, THE

Contact Name: STANLEY GIBSON

Address: PO Box 130, Richland, SC 29675

Phone: 864-903-1823

Fax:

Email: sgib.scfhf@gmail.com

Business Structure: 501(c)(3) Nonprofit Organization

**Project Information**

Project Title: F.A.R.M. Center Infrastructure Improvements

Location of Project: 2063 SANDIFER BLVD. SENECA, SC 29678

Amount of Funds Requested: \$985,000

Description of project for which funding is requested:

Funds are requested to further improve the buildings and grounds at the FARM Center by

- 1 - New/expanded facilities to include restrooms and kitchen
- 2 - Site improvements to improve drainage and landscaping
- 3 - Safety improvements to include lighting and fencing
- 4 - Additional sewer capacity

Proposed plan with detailed Goals and Objectives and proposed performance measures:

These infrastructure improvements will provide safe and secure location for public events such as the Heritage Fair and agriculture related programs. Currently, these programs are operating under temporary structures which do not offer adequate protection from weather, theft, etc. Success will be measured by the increase in public events and attendance resulting from access to an enclosed structure.

The security fencing will provide an additional layer of protection for families attending events at the FARM Center. Success will be measured by limiting unwanted access to FARM Center events.

The sewer system will replace storage tanks which will prevent interruption of service due to capacity limitations and provide options for future expansions. Success will be measured by the reduction of daily sanitation services during events.

How will this project benefit the South Carolina Department of Agriculture, SC producers and other agriculture organizations in SC:

The FARM Center hosts a weekly farmers market and an agricultural fair, these events allow local producers to market their products to Oconee county citizens. These improvements will allow the FARM Center to increase and enhance economic opportunity for agricultural producers.

Is this project a cooperative effort with or collaboration between more than 1 organization:

No

Will this project create access to fresh fruits and vegetables, and provide an improved local economy:

The exhibit hall will allow the farmers market to extend market operations beyond the current schedule.

Please provide additional comments (if any) which support the impact of this project to the local community:

These infrastructure improvements will allow additional opportunities for community activities as well as FFA and 4H events.



**Request for Taxpayer  
Identification Number and Certification**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
requester. Do not  
send to the IRS.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

**1** Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

**The Foothills Agriculture and Resource Marketing Center**

**2** Business name/disregarded entity name, if different from above.

**The FARM Center**

**3a** Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)

**Note:** Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☒ Other (see instructions) **501(c)(3)**

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

**3b** If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

**5** Address (number, street, and apt. or suite no.). See instructions.

**PO Box 130**

**6** City, state, and ZIP code

**Richland, SC 29675**

**7** List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

-   -

or

**Employer identification number**

-

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of  
U.S. person

*David R. Bell*

Date **1/11/2025**

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

## THE FOOTHILLS AGRICULTURAL RESOURCE AND MARKETING CENTER

Corporate Information

Entity Id: 00705678

Entity Type: Nonprofit

Status: Good Standing

Domestic/Foreign: Domestic

Incorporated State: South Carolina

Important Dates

Effective Date: 12/03/2009

Expiration Date: N/A

Term End Date: N/A

Dissolved Date: N/A

Registered Agent

Agent: GWEN MCPHAIL

Address: 320 COYOTE LANE  
SENECA, South Carolina 29678

Official Documents On File

Filing Type	Filing Date
Amendment	09/12/2016
Amendment	12/17/2010
Incorporation	12/03/2009

Former Names

Name	Filing Date
SOUTH CAROLINA FOOTHILLS HERITAGE FAIR	12/03/2009



The Foothills Agricultural Resource and Marketing Center

State Vendor Number - 7000278084.



### Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

  
Organization Signature

  
Title

Stanley Gibson  
Printed Name

1-11-25  
Date

### Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

\_\_\_\_\_  
Agency Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

## 2025 FARM Center Budget

Income			
Category	Subcategory	2024 Budgeted	2025 Proposed
Activity	Heritage Fair	\$ 95,000.00	\$ 95,000.00
Activity	Spring Sporting Clays	\$ 30,000.00	\$ 35,700.00
Activity	Honeybee Festival		\$ 20,000.00
Activity	Bygone Days & BBQ Festival & Bluegrass	\$ 1,000.00	\$ 5,000.00
Sponsorship	Banners	\$ 1,000.00	\$ 7,000.00
Sponsorship	General Sponsorships/Donations	\$ 45,000.00	\$ 25,000.00
Fundraiser Income	Swag	\$ 1,500.00	\$ 2,000.00
Facility Rental	Arena	\$ 2,500.00	\$ 6,000.00
Facility Rental	Barn	\$ 1,200.00	\$ 2,400.00
Facility Rental	Exhibit Hall		\$ 4,800.00
Facility Rental	Grounds/Other	\$ 200.00	\$ 500.00
County Funding	ATAX	\$ 10,000.00	\$ 15,000.00
Farmers Market	Market vendor fees		\$ 1,000.00
Holiday Market	Holiday Market Vendor Fees		\$ 2,000.00
Other	Interest, other, etc.	1000	\$ 25,000.00
			<b>\$ 246,400.00</b>

Expenses			
Category	Subcategory	2024 Budgeted	2025 Proposed
Activity Expenses	Heritage Fair	\$ 70,000.00	\$ 70,000.00
Activity Expenses	Sporting Clays	\$ 15,000.00	\$ 15,700.00
Activity Expenses	Bygone Days & BBQ Festival & Bluegrass	\$ 1,000.00	\$ 1,200.00
Activity Expenses	Honeybee Festival		\$ 5,000.00
Farmers Market	Misc Expenses		\$ 500.00
Operational Expenses	Postage and PO Box	\$ -	\$ 200.00
Buildings	Building Maintenance	\$ 4,500.00	\$ 500.00
Equipment Maintenance	Equipment Maintenance	\$ 4,000.00	\$ 4,000.00
Insurance	Insurance	\$ 6,000.00	\$ 11,000.00
Fuel	Fuel	\$ 2,000.00	\$ 2,000.00
Tourist Advertising	Sporting Clay Advertising	\$ 500.00	\$ 1,500.00
Tourist Advertising	Honeybee Advertising		\$ 2,500.00
Tourist Advertising	Bygone Days Advertising		\$ 1,500.00
Tourist Advertising	Heritage Fair Advertising		\$ 4,000.00
Marketing	General Advertising		\$ 500.00
Marketing	Office supplies, software subscriptions, etc	\$ 2,500.00	\$ 1,500.00
State Fees	SC Secretary of State	\$ 50.00	\$ 50.00
Marketing	Banners	\$ 500.00	\$ 1,500.00
Sponsorship/Donations	FFA/Community	\$ 5,000.00	\$ 5,000.00
Utilities	Water	\$ 3,000.00	\$ 2,000.00
Utilities	Power	\$ 5,000.00	\$ 10,000.00
Utilities	Internet	\$ 1,584.00	\$ 1,620.00
Utilities	Sewer	\$ 500.00	\$ 500.00
Fundraiser	Merch	\$ 2,300.00	\$ 2,000.00
Contracted Services	Accounting	\$ 2,000.00	\$ 4,000.00
Contracted Services	Grounds Maintenance	\$ 3,000.00	\$ 2,000.00
Contracted Services	Website and Social Media	\$ 250.00	\$ 10,400.00
Contracted Services	Misc. Contract Services		\$ 5,230.00
Staff	Facilities Manager		\$ 40,000.00
Staff	Other		\$ 15,500.00
Staff	Fundraising Director	\$ -	\$ 25,000.00
		<b>Total</b>	<b>\$ 246,400.00</b>