



South Carolina
DEPARTMENT OF AGRICULTURE

Hugh E. Weathers, Commissioner

GAP ON-FARM IMPROVEMENT REIMBURSEMENT COST SHARE APPLICATION

Please read all the information below carefully as this program has changed.

Through funding from the USDA AMS Specialty Crop Block Grant Program (#25SCBPSC1280), South Carolina growers can now get reimbursed for up to \$500 on-farm improvement costs related to obtaining GAP certification. Please note that this cost share reimbursement is not to be confused or combined with the GAP Audit Certification cost share that is currently available to assist growers that have completed the GAP certification process.

Please complete the form below carefully as errors or missing information will cause delays in receiving your reimbursement. Applicants must submit a complete application package including all of the following:

- Completed application with correct information
- A state vendor registration number—see directions below
- Complete, detailed answers to the questionnaire included in the application*
- Your agreement to provide follow-up information regarding the impact of GAP certification*
- A copy of the paid receipt(s) or other proof of payment for the reimbursement you are requesting. *We will not send checks unless we have this.*

*Note: This information impacts our ability to seek continued funding for this program.

Grower payments are a priority for us, so we do our best to get reimbursements to you as quickly as possible. However, please understand this must go through State Administration processing. You can expect payment 4–6 weeks following the receipt of an *accurately submitted application package*.

Grower Name _____

Farm Name _____

Physical Address *Location of Farm* _____

City _____ State _____ ZIP _____

Mailing Address *Vendor Registration* _____

City _____ State _____ ZIP _____

Phone Number _____ Email _____

State Vendor Registration Number _____

NOTE: To do business with the State of South Carolina and receive a check payment, you must have a state vendor registration number. This process is free and can be completed at procurement.sc.gov/doing-biz/registration. For assistance, please contact us.

Are you currently GAP certified? Yes—Provide date of certification: _____ No
Include a copy of the certificate

If you are in the process of being GAP certified, who are you working with?

Carolina Farm Stewardship Association

Private Consultant—Name of Consulting Organization: _____

Self-preparing

If you are self-preparing, would you like us to connect you with the Carolina Farm Stewardship Association for assistance?

Yes No

Have you scheduled an audit? Yes—Provide date of audit: _____ No

Do you have a food safety plan? Yes No

Have you had food safety training in the past two years? Yes—Who conducted training: _____ No
Include a copy of the certificate

If you have been audited, did you take advantage of the GAP Audit Reimbursement Cost Share Application? If not, please explain why.

Yes No _____

If you have tested your water for audit purposes, have you taken advantage of the Water Quality Analysis Cost Share Program Participant Application? If not, please explain why.

Yes No _____

To learn more about these cost share programs, please visit agriculture.sc.gov/grants.

I agree to provide additional follow up information when requested by SCDA. Initial _____

Through my signature below, I acknowledge that I have read and agree to the terms during the application process and throughout my participation in the GAP Reimbursement Cost Share Program.

Signature _____ Date _____

RETURN COMPLETED APPLICATION TO:

SCDA Grants Administration
Attn: GAP Coordinator
123 Ballard Court, West Columbia, SC 29172
GAP@scda.sc.gov

Save this form to your computer first before filling out and submitting. Do not submit from an internet browser.

GAP COORDINATOR USE ONLY

Approved Amount to Pay _____

Not Approved Authorized By _____ Date _____